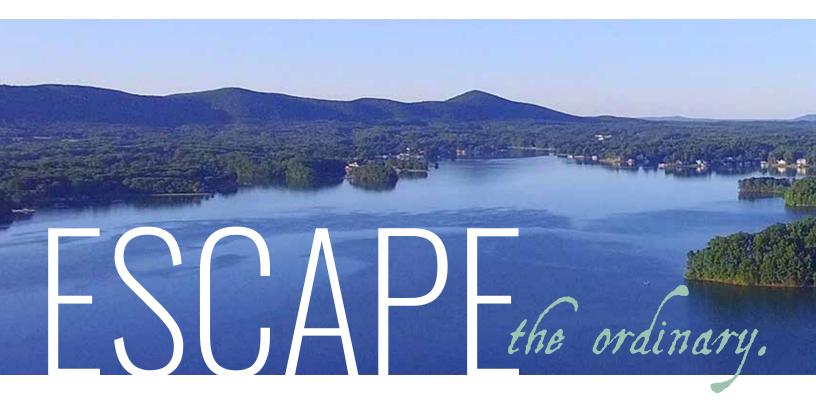
# Are you ready to experience a NEW KIND of retreat & conference center?

W. E. Skelton 4-H Educational Conference Center at Smith Mountain Lake







## A new and refreshing location for your next event!

Looking for a change of pace? A unique place to get away from the hustle and bustle? Are you ready to experience a productive and focused event? Look no further than the *Skelton 4-H Educational Conference Center* at Smith Mountain Lake in Franklin County, Virginia.

The Center's 120-acre shoreline provides a beautiful and peaceful setting for any function. Near the Roanoke and Lynchburg, Virginia airports, the facility is just a short drive from Northern Virginia and the North Carolina Triad. It's an undiscovered treasure that may be the perfect location for your next group event.

When you visit, you'll discover a unique multi-purpose conference center able to handle almost any meeting, retreat, reunion, or social function. Up to 400 people can eat or gather in the Center's dining and auditorium facility.

## WHAT DO OUR CLIENTS SAY? · · · · · · · ·

"For professionals our age who have been working in higher education as long as we have, the facility matters. The Skelton 4-H Conference Center staff has always been amazing... there is no reason we would not return year after year."

Byron Hughes – Virginia Tech Director of Sorority and Fraternity Life



The center has a combination of amenities you won't find most anywhere else: canoeing and kayaking - outdoor amphitheater - nature trails - two picnic shelters - mini-golf course - challenge course - archery range - riflery range campfire circle – sports field – a pool – basketball, volleyball and tennis courts and breathtaking beauty from wherever you look.

The Center has 57 lodging rooms with private baths to accommodate up to 220 guests. There is one executive suite, plus dormitory-style lodging for an additional 220 people if needed.

Most importantly, the center provides a place for you and your guests to focus on important business while getting away from unscheduled visitors, annoying phone calls, and other distractions. You'll enjoy all these benefits while you relax knowing that a trained, professional staff is handling every detail of your meeting at the most affordable cost anywhere.

Call today to investigate further! A skilled conferencing staff will help you arrange your next event.

## WHAT DO OUR CLIENTS SAY?

"We ended our day around the campfire just sitting around sharing stories of our experiences of why we all work at the YMCA, and why we like to come together in a space that gives us an opportunity to exchange great ideas... I think that once you go there and look at what they have to offer you'll definitely want to take your employees there."

Dale Parris - Director of Development, YMCA of the Roanoke Valley







# **ACCOMMODATIONS**

The majority of our guests are housed in hotel-style lodges that accommodate up to four guests per room. The larger *Reid Jones Jr. Lodge* has 38 rooms, each with one full bed, two twin beds and a trundle bed – an accompanying suite has three queen beds. The *Hepler-Jamison Lodge* has 15 rooms, each with two twin beds and one set of bunk beds – an accompanying suite has two double beds and a sofa sleeper, and one additional room has one twin and one full bed.



# QUICK LODGING FACTS

- 1 suite with two double beds, sofa sleeper, and a private bathroom
- 1 suite with three queen beds and two private bathrooms
- 39 double beds with private bathrooms
- 175 single beds with private bathrooms
- · 220 single beds with shared bathrooms

## WHAT DO OUR CLIENTS SAY?



"The whole key to our event was not only just the opportunity to laugh and enjoy each other, but go back to how we work together. If you really want more of an escape, a relaxed environment where you focus more on each other and less on the stress of day-to-day activities and business, the Skelton 4-H Conference Center is what I would recommend."



## **CONFERENCE RATES**

#### Reid Jones Jr. Lodge and Hepler-Jamison Lodge

	Weekend Rates	Weekday Rates
Single occupancy	\$ 65.00	\$ 58.00
Double occupancy	\$ 75.00	\$ 68.00
Triple occupancy	\$ 80.00	\$ 73.00
Maximum of four people per room	\$ 85.00	\$ 78.00
Suite in Hepler-Jamison Lodge	\$ 90.00	\$ 85.00
Skelton Suite in Reid Jones Ir Lodge	\$ 130.00	\$ 110.00

#### Rates include:

- » Twin and full beds made based upon occupancy.
- » Linens provided for bunks and trundle beds
- » Amenities include ice bucket with tray, plastic tumblers, clock radio, soap, and free wireless internet
- » Limited housekeeping service in room
- » Bath linen exchange for stays longer than two nights
- » Children 5 and under stay free when staying with a parent. Receive one complimentary room for every 20 rooms at double occupancy.

#### Check-out time is 10:00 a.m. on day of departure.

Reserved rooms that go unused will be charged a fee of \$25.00 per room. Prices subject to 10.3% sales tax. Prices subject to change.

## **CAMP RATES**

#### Reid Jones Jr. Lodge and Hepler-Jamison Lodge

	Weekend	l Rates	Weekday	/ Rates
Single occupancy	\$	54.00	\$	50.00
Double occupancy	\$	64.00	\$	60.00
Triple occupancy	\$	69.00	\$	65.00
Maximum of four people per room	\$	74.00	\$	70.00
Suite in Hepler-Jamison Lodge	\$	80.00	\$	75.00
Skelton Suite in Reid Jones Jr. Lodge	\$	110.00	\$	95.00

#### Svoboda, Flora, and Skelton-Hancock Lodges

	Weekend F	Rates	Weekday	Rates
Single occupancy	\$ 4	17.00	\$	40.00
Double occupancy	\$ 5	55.00	\$	45.00
Each additional person	\$	8.00	\$	5.00
Maximum of six people per room	\$ 8	37.00	\$	65.00

#### Rates include:

- » Pillow and blanket for each bed
- » Housekeeping in bathrooms and all common areas
- » Linen packs may be provided at an additional cost of \$10.00 per person. Children 5 and under stay free when staying with a parent.
- » Receive one complimentary room for every 20 rooms at double occupancy.

#### Check-out time is 10:00 a.m. on day of departure.

Prices subject to 10.3% sales tax. Prices subject to change.







# MEETING SPACE

Guests and visitors check in at the *Hahn Welcome Center*, the first building at the entrance to the conference center grounds. Administrative offices and additional meeting spaces are also located here.

The **Smith Central Activities Building** is at the center of the campus, capable of accommodating 500 in theater-style seating for presentations.

The **Taubman Conference Center & Reid Jones Jr. Upper and Lower Conference Rooms** are well-equipped facilities designed to accommodate the dynamic needs of any group. They are conveniently located within our hotel-style lodges.

Each dormitory-style lodge has common *In-Lodge Meeting Rooms* that can be accessed without entering guest sleeping areas.

The **JOCO Learning Center** is located at the front of campus and features a full kitchen, a multi-purpose meeting room and computer classrooms.

Additional Center Facilities – Willard Amphitheatre, John G. Rocovich, Jr. Regional Shooting Sports Complex, and the Friendship Retirement Community Wellness Center.

## MEETING SPACE-LODGING GUESTS

	W	eekend/	W	eekday
Reid Jones Jr. Lodge Upper Conference Room Upper Conference Room A or B Lower Conference Room Lower Conference Room D, E, or F	\$	175.00 95.00 250.00 100.00	\$	125.00 75.00 200.00 85.00
Taubman Conference Center				
Conference Room Library	\$	250.00 75.00	\$	200.00 50.00
JOCO Learning Center				
Computer Lab Large Meeting Room Classroom Kitchen	\$	175.00 125.00 75.00 75.00	\$	150.00 100.00 50.00 50.00
Smith Central Activities Cent	er			
Auditorium (entire) Center Section Stage Section Agents Office	\$ 1	,000.00 250.00 300.00 100.00	\$	750.00 150.00 200.00 50.00
Welcome Center				
Board Room Lower Level	\$	100.00 125.00	\$	100.00 100.00
John G. Rocovich Regional SI	hootir	ıg		
Sports Complex Classroom	\$	75.00	\$	50.00
Pavilions				
Waterfront area (Includes the 200-seat Willard Pa Open Air Pavilion, seats 400	vilion,	Gazebo, De	т -	400.00 Point) 300.00
Challenge Course Pavilion, seats 60		150.00	\$	50.00
Vespers Willard Amphitheatre	\$ Pleas	150.00 se call for s	\$ pecial	75.00 pricing.
Waterfront area and Open Air Pavilion based on Challenge Course Pavilion based on 3-hour rem All pavilions are \$25.00 each additional hour		rental		

# MEETING SPACE-DAY GUESTS

	Weekend	Weekday
Reid Jones Jr. Lodge		
Upper Conference Room	\$ 225.00	\$ 175.00
Upper Conference Room A or B	120.00	90.00
Lower Conference Room	325.00 120.00	275.00 100.00
Lower Conference Room D, E, or F	120.00	100.00
Taubman Conference Center		
Conference Room	\$ 300.00	\$ 250.00
Library	100.00	75.00
JOCO Learning Center		
Computer Lab	\$ 225.00	\$ 175.00
Large Meeting Room	150.00	125.00
Classroom	100.00	75.00
Kitchen	100.00	75.00
Smith Central Activities Cent	er	
Auditorium (entire)	\$1,200.00	\$1,000.00
Center Section	300.00	200.00
Stage Section	400.00	300.00
Agents Office	150.00	100.00
Welcome Center		
Board Room	\$ 150.00	
Lower Level	\$ 150.00	
John G. Rocovich Regional Sh	ooting	
Sports Complex Classroom	\$ 100.00	\$ 75.00
Pavilions		
Waterfront area		\$ 475.00
(Includes the 200-seat Willard Pa	vilion, Gazebo, Ded	
Open Air Pavilion, seats 400		\$ 375.00
Challenge Course Pavilion, seats 60	<b>#</b> 200 00	\$ 75.00
Vespers Willard Amphitheatre	\$ 200.00	\$ 100.00
Willard Amphitheatre	Please call for s <sub>i</sub>	veciai privilig.
Waterfront area and Open Air Pavilion based on	8-hour rental	
Challenge Course Pavilion based on 3-hour ren	tal	
All pavilions are \$25.00 each additional hour		

### **Audiovisual Equipment Pricing**

» Slide projector	\$ 15.00 per day	» Easel stand with flip chart & markers	\$ 15.00 per day
» Overhead projector	20.00 per day	» Portable screen	10.00 per day
» Video projector	30.00 per day	» Podium with microphone	10.00 per day
» Laptop computer	30.00 per day	» Podium (no microphone)	No charge
» TV and VCR/DVD Combo	30.00 per day	Prices subject to change. Based on per day rental	







# DINING AND FOOD SERVICE

Gracious and bountiful food service is a highlight feature of the Skelton 4-H Conference Center. You simply won't find better-prepared or more delicious meals than those created by the Center's dining staff!

The Smith Central Activities Building comfortably seats up to 400 guests at 8-top round tables, dining style. It also houses the Center's well-equipped kitchen facilities. If you are looking for outdoor dining options, the Willard Pavilion is beautifully situated directly on the lake waterfront and accommodates up to 150 guests. The Center's Open Air Pavilion is located within a tall stand of stately mixed hardwood trees. This natural setting can accommodate up to 400 guests.

The Center offers a wide variety of menu and food choices, ranging from elegantly presented top-of-the-line meals, to casual snacks and coffee breaks. Since each conference has different goals and needs, the best bet is to call the conferencing staff at 540-488-5577 to discuss your needs. For those on a strict budget, camp-style options are also available - these groups clear their own tables, and use the same tableware provided for summer camps.

find out what you're missing...
COME FOR A VISIT. 540.488.5557

## **BREAKFAST MENU**

#### **Breakfast One**

- » Scrambled eggs
- » Homemade biscuits with butter & assorted jellies
- » Sausage
- » Muffins
- » Assorted cold cereals
- » Milk, coffee & assorted juices

#### **Breakfast Two**

- » Hot buttermilk pancakes with butter & maple syrup
- » Bacon
- » Baked apples with cinnamon & brown sugar
- » Danish
- » Assorted cold cereals
- » Milk, coffee & assorted juices

#### **Breakfast Three**

- » Scrambled eggs
- » Sausage gravy
- » Homemade biscuits with butter & assorted jellies
- » Hashbrown potatoes
- » Muffins
- » Assorted cold cereals
- » Milk, coffee & assorted juices

#### **Breakfast Four**

- » French toast with maple syrup
- » Bacon
- » Assorted fruits
- » Danish
- » Assorted cold cereals
- » Milk, coffee & assorted juices

#### Continental Breakfast

» Bagels with cream cheese & assorted jellies, assorted fruits, muffins\*, assorted cold cereals, milk, coffee, assorted juices

## **BREAKFAST PRICING**

Conference Style (rates per person): Camp Style (rates per person): \$11.50 \$11.00

## CONTINENTAL BREAKFAST PRICING

Conference Style (rates per person): Camp Style (rates per person): \$8.50 \$8.00

## **BRUNCH MENU**

#### **Brunch One**

- » Scrambled eggs, (plain or with green peppers, onions, tomatoes & cheese)
- » Sausage
- » Hashbrown potatoes
- » Homemade biscuits with butter & assorted jellies
- » Baked apples with cinnamon & brown sugar
- » Gravy
- » Assorted cold cereals
- » Milk, coffee & assorted juices

#### **Brunch Two**

- » Sausage-egg casserole
- » Tomato slices
- » Homemade biscuits with butter & assorted jellies
- » Hashbrown potatoes
- » Grits
- » Baked apples with cinnamon & brown sugar
- » Milk, coffee & assorted juices

## **BRUNCH PRICING**

Conference Style (rates per person): Camp Style (rates per person): \$14.50 \$13.50



## **LUNCH MENU**

#### Lunch One

- » Deli buffet with assorted breads
- » Sliced baked ham
- » Sliced roast turkey
- » Assorted sliced cheeses
- » Lettuce, tomatoes, pickles,
- » Hot homemade vegetable soup
- » Choice of one dessert

#### **Lunch Two**

- » Pork barbecue with bun
- » Homemade coleslaw
- » Baked beans
- » French fries
- » Choice of one dessert

#### **Lunch Three**

- » Stuffed jumbo shells covered in marinara sauce and cheese or spaghetti with meat sauce
- » Tossed salad
- » Garlic bread
- » Choice of one dessert

#### **Lunch Four**

- » Steak & cheese on a hoagie roll with peppers & onions
- » Potato chips
- » Tropical fruit
- » Choice of one dessert

#### **Lunch Five**

- » Marinated chicken breast served with Kaiser Roll
- » Lettuce & tomato
- » Potato salad
- » Fruit
- » Choice of one dessert

#### Lunch Six

- » Make-your-own taco salad with tortilla chips or soft tortilla shells
- » Homemade taco filling
- » Lettuce, tomatoes
- » Cheese, salsa, sour cream, refried beans
- » Choice of one dessert

#### **Lunch Seven**

All-you-can-eat salad bar served with:

- » Chicken salad, tuna salad, potato salad, pasta salad
- » Lettuce, tomato, cucumbers, green peppers, onions, carrots
- » Bacon bits, croutons, shredded cheese
- » Assorted dressings
- » Crackers, cottage cheese, fruit
- » Choice of one dessert

## **LUNCH PRICING**

Conference Style (rates per person): Camp Style (rates per person):

#### **Lunch Eight**

Baked potato bar with:

- » Broccoli
- » Chili
- » Cheese
- » Bacon bits
- » Sour Cream
- » Tossed salad
- » Choice of one dessert

#### **Lunch Nine**

- » Chicken Tenders
- » Fries
- » Coleslaw
- » Choice of one dessert

#### **Dessert choices:**

» Assorted cookies, brownies, peanut butter bars, banana pudding, ice cream cups, sherbet cups, lemon bars

\$13.50

\$12.50

#### "Lighter Fare"

Option 1: \$9.00/person

- » Chili Beans
- » Cornbread Muffins
- » Tossed Salad
- » Assorted Cookies

#### Option 2: \$9.00/person

- » Vegetable Soup
- » Grilled cheese sandwich
- » Tossed Salad
- » Assorted Cookies

#### Bag Lunch: \$8.00/person

- » Choice of ham/cheese, turkey/ cheese, or chicken salad sandwich
- » Piece of fruit
- » Bag of chips
- » Dessert
- » Drink



#### DINNER MENU A DINNER MENU B Choice of one salad: Choice of one salad: ☐ Macaroni salad □ Coleslaw $\square$ Tossed salad □ Tossed salad □ Cranberry salad ☐ Potato salad □ Cranberry salad ☐ Pasta salad □ Coleslaw ☐ Hawaiian salad ☐ Macaroni salad ☐ Pasta salad ☐ Hawaiian salad ☐ Seven-layer salad □ Caesar salad ☐ Seven-layer salad ☐ Caesar salad ☐ Potato salad Choice of one entrée: Choice of one entrée: □ Oven-fried chicken ☐ Roast beef ☐ Salisbury steak w/gravy ☐ Pork chops □ Pot roast with carrots and ☐ Chicken stuffed w/broccoli & ☐ Teriyaki chicken ☐ Apple-almond stuffed chicken potatoes cheese □ Crab cakes ☐ Stuffed flounder $\square$ Baked flounder ☐ Vegetable lasagna ☐ Barbecue chicken ☐ Baked Spaghetti Choice of three sides: ☐ Sliced baked ham $\square$ Meatloaf ☐ Baby lima beans ☐ Baked potato ☐ Chicken Cordon Bleu ☐ Buttered corn ☐ Green bean casserole ☐ Green beans ☐ Whole baby carrots ☐ Green peas & pearl onions $\square$ Corn on the cob Choice of three sides: ☐ Baby lima beans ☐ Baked potato ☐ Sweet potatoes □ Dressing ☐ Buttered corn ☐ Green bean casserole ☐ Mashed potatoes ☐ Parsley potatoes ☐ Green beans ☐ Whole baby carrots ☐ Macaroni & cheese ☐ Steamed broccoli ☐ Green peas & pearl onions $\square$ Corn on the cob ☐ Mixed vegetables ☐ Rice (white or wild) $\square$ Sweet potatoes □ Dressing ☐ Vegetable blend ☐ Mashed potatoes ☐ Parsley potatoes $\square$ Steamed broccoli Assorted desserts will be chosen from the following by our Food ☐ Macaroni & cheese Service Manager: ☐ Rice (white or wild) ☐ Mixed vegetables ☐ Apple pie □ Carrot cake ☐ Vegetable blend ☐ Black Forest cake ☐ Peach cobbler $\Box$ Cheesecake ☐ Coconut custard pie Assorted desserts will be chosen from the following by our Food Service Manager: ☐ Pecan pie ☐ Pumpkin pie ☐ Apple pie □ Carrot cake ☐ Boston cream pie ☐ Strawberry shortcake ☐ Peach cobbler □ Black Forest cake ☐ Key lime pie ☐ Banana pudding □ Coconut custard pie □ Cheesecake ☐ Apple dumpling $\square$ Coconut cake ☐ Pecan pie ☐ Pumpkin pie □ Cherry pie □ Apple crisp ☐ Boston cream pie ☐ Strawberry shortcake ☐ Key lime pie ☐ Banana pudding ☐ Apple dumpling $\square$ Coconut cake ☐ Homemade rolls, coffee & assorted cold beverages □ Apple crisp □ Cherry pie Add an entrée to Dinner Menu A for an additional \$5.00 per person. Add an entrée to Dinner Menu B for an additional \$5.50 per person ☐ Homemade rolls, coffee & assorted cold beverages Prices subject to change. Meals subject to 9.3% sales tax \$75.00 service charge for meals served outside of the dining hall **DINNER PRICING** Like all other buffets, we provide plenty of food on a per-person basis, during the event only. Dinner A Dinner B Any leftover food is not included in this price and is the property of the Skelton 4-H Center. Conference Style (rates per person): \$19.75 \$21.00 \$17.75 \$19.00 All meals are served for 45 minutes. You may extend this mealtime for \$50.00 per half hour. Camp Style (rates per person):



## PICNIC MENU

Picnic One: \$13.00 per person

- » Hamburgers & hot dogs with fixings
- » Baked beans
- » Coleslaw

- » Chips
- » Choice of brownies or assorted cookies
- » Iced tea and lemonade

#### Picnic Two: \$14.00/person

- » Choice of fried chicken or barbecued chicken
- » Baked beans
- » Coleslaw
- » Chips

- » Homemade rolls
- » Choice of brownies or assorted cookies
- » Iced tea and lemonade

#### Picnic Three: \$16.00/person

- » Southern-style pork barbecue with buns
- » Baked beans
- » Coleslaw

- » Corn on the cob
- » Choice of brownies or assorted cookies
- » Iced tea and lemonade

Add potato salad to any Picnic: Additional \$2.50/person

## **CONFERENCE BREAKS**

Available for one hour

Tea & lemonade
Soft drinks
Coffee
Coffee & hot tea
Coffee & soft drinks
Coffee & juice
Coffee & pastry
Coffee, juice, & pastry
Coffee, soft drinks, & pastry
Continuous coffee supplies
(make-your-own coffee)

Cookies

Pastry
Potato chips
Tortilla chips & salsa
Fresh fruit
Make-your-own ice cream sundaes
Heavy snack: Sandwich fixings—ham,
turkey, cheese, lettuce, tomato, pickles,

onions, w/assorted breads

- \$ 1.75 per person 2.00 per person 2.00 per person 2.25 per person 2.75 per person 2.75 per person 3.25 per person 4.00 per person 4.00 per person
- 2.25 per person 2.25 per person 1.75 per person 2.25 per person 3.50 per person 5.25 per person 6.75 per person

4.50 per person/day

## HORS D'OEUVRES

- $\hfill \square$  Shrimp Cocktails
- ☐ Sweet-N-Sour Meatballs
- $\hfill\square$  Assorted Mini Quiche
- ☐ Hot Wings
- ☐ Mini Egg Rolls (Veggie and/or Shrimp)
- ☐ Cocktail Wieners in BBQ Sauce
- ☐ Veggie Tray with Ranch Dip
- ☐ Assorted Cheeses with Crackers
- ☐ Mini Croissants with Chicken Salad
- ☐ Fruit Tray with Dip

- ☐ Frank N Basket
- ☐ Mini Ham Biscuits
- ☐ Chocolate Mousse Tarts
- □ Baklava
- $\hfill\square$  Assorted Mini Desserts
  - (Raspberry, Chocolate, Lemon, etc.)

Receptions are priced after selections are completed from the above list. Prices may fluctuate due to the time of year and availability of items.

Like all other buffets, we provide plenty of food on a per-person basis, during the event only. Any leftover food is not included in this price and is the property of the Skelton 4-H Center.

All meals are served for 45 minutes. You may extend this mealtime for \$50.00 per half hour.



# RECREATION

It's the time between structured activities where the Skelton 4-H Conference Center really shines! Your guests can enjoy a large recreational field during their free time – it even has a back-stop fence for softball games and movable soccer goals. You can enjoy a recreation shed stocked with all kinds of balls, bats, hula-hoops, jump ropes, frisbees and even tug-of-war ropes.



# TEAM-BUILDING

You'll work with a seasoned and well-trained staff to choose from dozens of proven team-building programs with a variety of positive outcomes. There are programs for building trust, increasing unity, improving communication or enhancing cooperation. Others improve thought processes, help stop office gossip, improve self confidence or build up group confidence. Once you've identified your need or objective, there's a good chance a team-building program exists to address that specific goal.



## **RECREATION**

#### **Teambuilding (includes Challenge Course)**

- » Minimum of 2 hours, Maximum of 4 hours.
- » Up to 30 participants \$200
- » Each additional 10 participants \$55

#### **Open Recreation (Instructor included)**

- » Climbing Wall, Canoe/Kayak, Golf Complex, Archery, Riflery, Guided Hike, Live Animals Demonstration, Arts & Crafts, Guided Shoreline Exploration, Challenge Course, Geocaching, Map & Compass, Wilderness Survival, Games.
- » 2 activities \$120/hour
- » Each additional activity \$55/hour

# Please use the following table to determine your Open Recreation needs.

Number of Participants	Number of Recommended Activities	Time Needed (in hours)
Up to 30	2	1
30 - 50	3 - 4	2
50 - 75	5 - 6	3 - 4
75 - 100	6 - 8	3 - 5

#### **Swimming Pool**

- » Up to 75 participants \$100/hour
- » Each additional 25 participants \$75/hour

#### **Activities**

	Recreational field	\$ 50.00 per day
"	Necreational netu	φ 30.00 pei uay
<b>»</b>	Miniature golf	No charge
<b>»</b>	Campfire circle	40.00 per night (includes wood)
<b>»</b>	Tennis & basketball courts	No charge
<b>»</b>	Volleyball	No charge
<b>»</b>	Horseshoes	No charge
<b>»</b>	Hiking trails	No charge
<b>»</b>	Fishing in Smith Mountain Lake	No charge







